



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday June 15, 2016

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:30 p.m. – By President Pease
2. Pledge of Allegiance – Led by Director Graves
3. Roll Call – All Present with the exception of Vice-President Leete

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for June 1, 2016
2. Approval of DRAFT minutes of regular meeting for June 1, 2016
3. Approve Register of District Invoices

Motion by: Director Simon to approve the Consent Calendar.

Second by: Director Graves

Vote: Motion Carried – AYES: 4 – President Pease, Director Graves, Director Simon, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Leete

D. PRESENTATIONS

1. Senior Community Library Manager Liz Fuller - Contra Costa Library System Update
Senior Community Library Manager Liz Fuller – Provided an update regarding the Contra Costa Library System, the books come from the Library on Thursdays, and you can request books and music on CD. There are bookmarks that have been handed out the Schools so the kids take advantage of the local Library. There was discussion regarding the automated system for drop off of books.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of May 2016

Project Manager Berney Sadler – Provided the details of the May 2016 Monthly Operations Report. Project Manager Sadler also provided the details regarding the overflow at Lakeshore which was caused by the Lift Station power outage and that the backup battery failed. There was discussion regarding the overflow and the backup system failure. All reports for the failure have been sent to the State.

F. BUSINESS AND ACTION ITEMS

1. Consider Resolution No. 2016-08 approving the proposed final Revenue, Operating and Capital Budget for Fiscal Year 2016-17 and Fiscal Year 2017-18 - Open Public Hearing, Accepting any Public Comment, Closing Public Hearing.

President Pease – Opened the Public Hearing and there were no public comments. Public Hearing was closed.

Motion by: Director Graves to adopt the FY 2016-17 Operating, Capital and Revenue Budgets and Adopt Resolution 2016-08.

Second by: Director Simon

Vote: Motion Carried – AYES: 4 – President Pease, Director Graves, Director Simon, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Leete

2. Introduce Ordinance 2016-27 that amends Ordinance 25 (Emergency Drought Regulations), waive reading and set July 6, 2016 for hearing and adoption.

Interim General Manager Kutsuris – Provided the details regarding the water conservation standard that was agreed to at the June 1, 2016 meeting. The Ordinance needs to be amended with the new watering schedule.

Motion by: Director Graves to introduce Ordinance 2016-27 that amends in entirety Ordinance 25 (Emergency Drought Regulations), waive reading and set July 6, 2016 for hearing and adoption.

Second by: Director Simon

Vote: Motion Carried – AYES: 4 – President Pease, Director Graves, Director Simon, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Leete

3. Consider the release of a portion of the remaining retention for Plant No. 2 Secondary Improvements Project.

Interim General Manager Kutsuris – Provided the details regarding the completion of the Plant No. 2 Secondary Improvements Project and the outstanding item, Water and Wastewater Manager Koehne made the recommendation to release a portion of the retention and sufficient funds held in order to ensure the asphalt is correctly repaired this summer.

Motion by: Director Simon to release \$110,000.00 and hold back the remaining \$29,606.15.

Second by: Director Graves

Vote: Motion Carried – AYES: 4 – President Pease, Director Graves, Director Simon, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Leete

4. Consider voting for John Carapiet or Ryan Clausnitzer for seat B of the California Special District Association 2016 Board Elections.

Interim General Manager Kutsuris – Provided the details regarding the California Special District Association for seat B, the resumes are attached for the two candidates. There was discussion between the Board and the Interim General Manager.

Motion by: Director Graves to vote for Ryan Clausnitzer, Alameda County Mosquito Abatement District for seat B of the California Special District Association 2016 Board Elections.

Second by: Director Steele

Vote: Motion Carried – AYES: 4 – President Pease, Director Graves, Director Simon, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Leete

5. Consider approving a lease effective June 13, 2016 with Delta Seaweed Removal in the amount of \$500.00 per month for the use of a vacant portion of the Plant No. 1 property for water weeds removed from the bays in the community

Interim General Manager Kutsuris – Provided the details regarding the approval of the Delta Seaweed. There was discussion between the Board and the Interim General Manager.

Motion by: Director Steele to authorize the General Manager to sign the attached contract, on behalf of the District, with Matthew and Janet Saale of Delta Seaweed Removal for a vacant portion of Plant 1 No. at the northerly end of the property.

Second by: President Pease

Vote: Motion Carried – AYES: 3 – President Pease, Director Graves, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Leete, ABSTAIN: 1 – Director Simon

G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

H. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

I. MANAGER'S REPORTS – Discussion and Possible Action

None

J. GENERAL MANAGER'S REPORT – Discussion and Possible Action

None

K. DISTRICT LEGAL COUNSEL REPORT

None

L. SUB-COMMITTEE UPDATES – Discussion and Possible Action

Director Steele – Parks and Recreation meeting - discussed the pool safety and the aquatics activities.
President Pease – Parks and Recreation meeting - brought to the attention of the committee regarding the increased attendance of the swim program and the focus for safety; working through the Red Cross Training.

M. CORRESPONDENCE – Discussion and Possible Action

1. Received - East Contra Costa Fire Protection District meeting minutes 05-02-2016
2. Received - State Route 4 Bypass Association meeting minutes 05-12-2016
3. Received - Contra Costa County Supervisor Piepho letter regarding Discovery Bay P6 Community Advisory Committee requests 06-02-2016
4. Received - Contra Costa County Notice of Public Hearing for the General Plan & Ordinance Code regarding flooding 06-14-2016

N. PUBLIC RECORD REQUESTS RECEIVED

O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

1. The meeting adjourned at 7:52 p.m. to the next Regular meeting of July 6, 2016 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-21-16

<http://www.todb.ca.gov/agendas-minutes>